

**SUPPLEMENT B  
DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**GENERAL MISCELLANEOUS**

**ITEM:** 18-GM Agency Contact: T. Eloise Foster  
(410) 260-7041

**DEPARTMENT:** Budget and Management (DBM)

**FUND SOURCES:** (\$223,291,809) General Funds  
(\$197,149,601) Special Funds  
(\$67,981,640) Federal Funds

**APPROP. CODES:** See Backup

**AMOUNT OF REQUEST:** **(\$488,423,050)**  
(See Backup for a summary by  
Department/Agency)

**DESCRIPTION:** Under the provisions of §7-213(a), State Finance and Procurement Article, the Governor, with the approval of the Board of Public Works, may reduce, by not more than 25%, any appropriation the Governor considers unnecessary.

**REQUESTING AGENCY REMARKS:** The Backup to this Item, for the Board's approval, is the Governor's list of reductions for fiscal year 2010, by Department and Independent Agency. Consistent with the provisions of §7-213(b) of the State Finance and Procurement Article, no appropriations have been reduced for the payment of the principal and interest on State Debt, public schools mandated funding (including the School for the Deaf and the School for the Blind), or the salary of a public officer during the term of office. No reduction exceeds 25% of the appropriation.

Reversion amounts and fund balance transfers are shown for informational purposes for the Executive Branch agencies and the Legislature. These reversions will not be part of the reductions to be approved by the Board. These reversions were agreed to by staff of each of the departments.

The Backup sets out the total amount of the reductions for each Agency. These reductions will result in the elimination of 363.5 State employee positions, of which 202.0 are currently filled. The Backup also lists the positions to be eliminated.

**SUPPLEMENT B**  
**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**ITEM:** 18-GM (Cont.)

The Secretary of Budget and Management has determined that employees who are separated from State employment effective September 9, 2009 as a result of this action shall be granted a lump sum payment equivalent to four weeks of pay. These individuals may also receive four months of State paid (the State's and the employee's share) health insurance, dental and prescription benefits through January 15, 2010. Unless otherwise noted, the effective date for abolition is 9/9/2009. The State will provide a limited severance package for employees who have an effective date of separation after September 9, 2009, but prior to January 15, 2010.

**DBM REMARKS:** Approval recommended.

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Board of Public Works Action - The above referenced Item was:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION		WITHOUT DISCUSSION	

**ITEM: 18-GM (Cont.)**

**BACK-UP**

**Agency Reductions  
For FY 2010 Amended Appropriation  
General Funds**

Agency Code	Agency	Working Appropriation (in Millions of \$)	Across the Board Reductions (\$)	Other Reductions (\$)	Total Recommended Reductions (\$)	Reduction as a % of Amend. Approp.	Positions
C80	Office of the Public Defender	87.85	2,080,165	192,857	2,273,022	2.59%	4.00
C81	Office of the Attorney General	18.68	518,014	367,000	885,014	4.74%	
C82	Office of the State Prosecutor	1.23	43,015	0	43,015	3.49%	
C85	Maryland Tax Court	0.64	12,637	0	12,637	1.99%	
D05	Board of Public Works	7.80	25,008	0	25,008	0.32%	
D10/15/16/18	Exec. Dept - Office of the Governor, Boards and Commissions, Governor's Office for Children, and Secretary of State	109.11	594,190	20,896,298	21,490,488	19.70%	1.00
D11	Office of the Deaf and Hard of Hearing	0.29	7,976	0	7,976	2.77%	
D12	Dept. of Disabilities	2.94	36,745	94,461	131,206	4.47%	
D17	Hist. St. Mary's City Commission	1.97	0	20,000	20,000	1.02%	
D25	Interagency Committee for School Construction	7.56	34,447	0	34,447	0.46%	
D26	Dept. of Aging	23.49	79,354	191,000	270,354	1.15%	
D27	Commission on Human Relations	2.66	70,308	10,000	80,308	3.02%	
D38	State Board of Elections	8.62	70,176	150,000	220,176	2.55%	
D39	MD State Board of Contract Appeals	0.61	17,771	0	17,771	2.92%	
D40	MD Dept. of Planning	12.99	292,629	608,562	901,191	6.94%	1.00
D50	Military Dept.	14.66	237,711	382,000	619,711	4.23%	
D55	Veterans Affairs	8.02	80,660	0	80,660	1.01%	
D60	State Archives	2.60	75,663	117,763	193,426	7.44%	
D90	Canal Place Preservation and Development Authority	0.09	3,322	0	3,322	3.64%	
E00	Office of the Comptroller	75.22	1,427,160	57,182	1,484,342	1.97%	
E20	Treasurer	4.91	81,066	30,000	111,066	2.26%	2.00
E50	Dept. of Assessments and Taxation	103.99	887,771	657,048	1,544,819	1.49%	
E75	State Lottery Agency	1.89	9,959	0	9,959	0.53%	
E80	Property Tax Assessment Appeals Board	0.97	12,018	0	12,018	1.24%	
F10	Dept. Of Budget and Management	27.30	5,815,096	400,000	6,215,096	22.77%	
F50	Dept. of Information Technology	24.21	241,187	2,648,861	2,890,048	11.94%	
H00	Dept. of General Services	55.60	877,077	1,750,000	2,627,077	4.72%	
J00	Dept. of Transportation	0.00	0	0	-	0.00%	66.50
K00	Dept. of Natural Resources	49.98	1,191,771	2,396,564	3,588,335	7.18%	14.00
L00	Maryland Department of Agriculture	27.75	507,093	1,085,000	1,592,093	5.74%	7.00
M00	Dept. of Health and Mental Hygiene	3,020.09	8,426,922	81,892,028	90,318,950	2.99%	175.00
N00	Dept. of Human Resources	562.04	4,951,917	5,712,797	10,664,714	1.90%	
P00	Dept. of Labor, Licensing and Regulation	35.42	669,291	811,732	1,481,023	4.18%	1.00
Q00	Dept. of Public Safety and Correctional Services	1,048.26	15,430,320	34,044,882	49,475,202	4.72%	88.00
R00	MD State Dept. of Education -Headquarters	103.27	1,150,592	1,418,076	2,568,668	2.49%	2.00
R00	MD State Dept. of Education -Aid to Education	5,251.34	0	700,000	700,000	0.01%	
R00	MD State Dept. of Education - Funding for Educational Orgs.	23.23	0	830,068	830,068	3.57%	
R00	MD State Dept. of Education - Children's Cabinet Interagency Fun	29.06	0	1,800,000	1,800,000	6.19%	
R14	St. Mary's College of Maryland	17.36	0	150,000	150,000	0.86%	

## ITEM: 18-GM (Cont.)

## BACK-UP

Agency Code	Agency	Working Appropriation (in Millions of \$)	Across the Board Reductions (\$)	Other Reductions (\$)	Total Recommended Reductions (\$)	Reduction as a % of Amend. Approp.	Positions
R15	MD Public Television	9.79	141,037	-	141,037	1.44%	
R62	Maryland Higher Education Commission	420.93	134,092	7,198,615	7,332,707	1.74%	
S00	Dept. of Housing and Community Development	2.07	3,712	-	3,712	0.18%	
T00	Dept. of Business and Economic Development	51.35	550,941	1,621,358	2,172,299	4.23%	
U00	MD Dept. of the Environment	37.25	728,520	1,000,000	1,728,520	4.64%	
V00	Dept. of Juvenile Services	259.01	3,357,439	465,176	3,822,615	1.48%	
W00	Dept. of State Police	167.69	2,592,622	125,087	2,717,709	1.62%	2.00
<b>Total - General Funds:</b>		<b>11,721.79</b>	<b>53,467,394</b>	<b>169,824,415</b>	<b>223,291,809</b>	<b>1.90%</b>	<b>363.50</b>
<b>Agency Reductions</b>							
<b>Prior Year Reversions</b>							
M00	Dept. of Health and Mental Hygiene				8,700,000		
<b>FY 2010 Reversions</b>							
B75	General Assembly of Maryland				1,000,000		
D40	Dept. of Planning				2,000,000		
P00	Dept. of Agriculture				45,000		
R99	School for the Deaf				674,219		
<b>Total FY 2010 Reversions</b>					<b>3,719,219</b>		
<b>Fund Balance Transfers</b>							
E20	Treasurer				851,501		
J00	Maryland Department of Transportation				159,502,391		
K00	Dept. of Natural Resources				8,570,481		
M00	Dept. of Health and Mental Hygiene				2,759,000		
R13	Morgan State University				1,582,130		
R14	St. Mary's College of Maryland				204,368		
R30	University System of Maryland				40,051,173		
R95	Baltimore City Community College				96,541		
T00	Dept. of Business and Economic Development				1,900,000		
U00	Environment				2,000,000		
W00	Dept. of State Police				951,758		
<b>FY 2010 Fund Balance Transfers</b>					<b>218,469,343</b>		
<b>Total Fund Balance/Revenue Transfers and Reversions</b>					<b>230,888,562</b>		
<b>TOTAL GENERAL FUND REDUCTIONS AND FY 2010 REVERSIONS</b>					<b>454,180,371</b>		

## ITEM: 18-GM (Cont.)

## BACK-UP

Agency Reductions  
For FY 2010 Amended Appropriation

## Special Funds

Agency Code	Agency	Working Appropriation (in Millions of \$)	Across the Board Reductions (\$)	Other Reductions (\$)	Total Recommended Reductions (\$)	Reduction as a % of Amend. Approp.
C81	Office of the Attorney General	2.56	39,939	0	39,939	1.56%
C90	Public Service Commission	14.40	358,398	0	358,398	2.49%
C91	Office of the People's Counsel	2.78	52,504	0	52,504	1.89%
C94	Subsequent Injury Fund	1.95	39,198	0	39,198	2.01%
C96	Uninsured Employers' Fund	1.10	24,333	0	24,333	2.20%
C98	Workers' Compensation Commission	13.87	231,470	0	231,470	1.67%
D12	Department of Disabilities	0.20	38,304	0	38,304	19.11%
D13	MD Energy Administration	2.88	42,047	0	42,047	1.46%
D15	Exec. Dept - Boards and Commissions	3.00	3,813	0	3,813	0.13%
D16	Secretary of State's Office	0.57	552	0	552	0.10%
D17	Hist. St. Mary's City Commission	0.69	2,799	0	2,799	0.41%
D26	Dept. of Aging	0.53	8,547	0	8,547	1.61%
D40	MD Dept of Planning	4.52	31,314	0	31,314	0.69%
D53	MD Institute for Emergency Medical Services Systems	12.33	193,398	0	193,398	1.57%
D55	Veterans Affairs	0.85	789	0	789	0.09%
D60	State Archives	6.86	73,944	0	73,944	1.08%
D79	MD Health Insurance Plan	129.51	26,743	0	26,743	0.02%
D80	MD Insurance Administration	27.45	546,847	0	546,847	1.99%
E00	Office of the Comptroller	32.18	235,290	0	235,290	0.73%
E20	Treasurer	2.14	9,077	68,996	78,073	3.65%
E50	Dept. of Assessments and Taxation	5.64	61,282	0	61,282	1.09%
E75	State Lottery Agency	59.52	348,466	0	348,466	0.59%
F10	Dept. of Budget and Management	12.07	143,876	0	143,876	1.19%
F50	Dept. of Information Technology	17.33	9,599	0	9,599	0.06%
G20	MD State Retirement and Pension Systems	30.31	433,860	0	433,860	1.43%
G50	Teachers & State Employees Supplemental Retirement	1.51	27,354	0	27,354	1.82%
H00	Dept. of General Services	2.61	5,084	0	5,084	0.20%
J00	Dept. of Transportation	1946.43	11,913,600	163,061,391	174,974,991	8.99%
K00	Dept. of Natural Resources	107.05	1,176,797	1,100,481	2,277,278	2.13%
L00	Maryland Department of Agriculture	30.50	152,046	45,000	197,046	0.65%
M00	Dept. of Health and Mental Hygiene	704.87	792,335	12,303,403	13,095,738	1.86%
N00	Dept. of Human Resources	87.95	93,493	0	93,493	0.11%
P00	Dept. of Labor, Licensing and Regulation	35.02	505,844	0	505,844	1.44%
Q00	Dept. of Public Safety and Correctional Services	165.04	604,234	258,565	862,799	0.52%
R00	MD State Dept. of Education -Headquarters	6.87	30,600	0	30,600	0.45%
R15	MD Public Television	16.61	182,763	0	182,763	1.10%
R62	MD Higher Education Commission	15.13	4,054	0	4,054	0.03%
S00	Dept. of Housing and Community Development	32.13	440,181	0	440,181	1.37%
T00	Dept. of Business and Economic Development	49.47	167,922	0	167,922	0.34%
U00	MD Dept. of the Environment	61.42	720,266	0	720,266	1.17%
W00	Dept. of State Police	75.30	538,803	0	538,803	0.72%
<b>Total - Special Funds:</b>		<b>3,723.12</b>	<b>20,311,765</b>	<b>176,837,836</b>	<b>197,149,601</b>	<b>5.30%</b>

## ITEM: 18-GM (Cont.)

## BACK-UP

Agency Code	Agency	Working Appropriation (in Millions of \$)	Across the Board Reductions (\$)	Other Reductions (\$)	Total Recommended Reductions (\$)	Reduction as a % of Amend. Approp.
<b>Federal Fund Reductions</b>						
D50	Military Department				293,000	
M00	Dept. of Health and Mental Hygiene				38,635,783	
N00	Dept. of Human Resources				900,000	
R13	Morgan State University				858,170	
R30	Univ. System of MD				16,053,022	
R62	Maryland Higher Education Commission				10,515,919	
R95	Baltimore City Community College				725,746	
	<b>Total - Federal Funds:</b>				<b>67,981,640</b>	
<b>TOTAL REDUCTIONS - ALL FUNDS</b>					<b>488,423,050</b>	
<b>TOTAL REDUCTIONS - ALL FUNDS (including REVERSIONS)</b>					<b>719,311,612</b>	

## Summary of August 2009 BPW Reductions

Reduction Item	Reduction Recommendation	Total Fund Reduction	General Fund Reduction	Positions Reduced	Fund Balance/ Reversions
<b>Health and Mental Hygiene</b>					
<b>Fund Balance Transfers/Reversions</b>					
Fund balance transfer of employee salary savings	Transfer fund balances from non-lapsing Special Fund accounts equal to savings as a result of furloughs and salary reductions. Affects Health Occupations Boards and Commissions, including the Maryland Health Care Commission. (BRFA) <i>(Amount estimated until extent of salary/furlough savings known.)</i>			0.00	700,000
Fund balance transfer	Eliminate FY 2010 funding for research and transfer most of Spinal Cord Injury Trust Fund balance to General Fund. Almost \$500,000 would remain in the fund at the end of the fiscal year for future use. (BRFA)	435,000		0.00	1,059,000
Fund balance transfer	Transfer \$1 million from the Community Health Resources Commission Fund to the General Fund. Commission will retain \$1.9 million. (BRFA)			0.00	1,000,000
Revert surplus funds	Reversion of excess FY 2009 Medicaid funds.			0.00	8,700,000
<b>Cigarette Restitution Fund (CRF)</b>					
Academic Health Centers	75% reduction in cancer research funding to University of Maryland and Johns Hopkins University.	7,500,000		0.00	
Cancer screening and prevention	25% reduction in funding to local health departments, Johns Hopkins, and University of Maryland for cancer screening and prevention programs.	3,018,612		0.00	
Tobacco prevention	25% reduction in funding to local health departments and other grants related to tobacco use.	1,349,791		0.00	
Fund swap	Savings in Medicaid from reduction in CRF programs.	12,000,000	12,000,000	0.00	
<b>Other</b>					
Fund swap	Use federal funds to support certain employees of the Office of Health Care Quality.	166,446	166,446	0.00	
Hospital assessment fund swap	Increase hospital assessment in FY 2010 to reflect higher than expected uncompensated care savings resulting from FY 2009 Medicaid expansion.	5,190,523	5,190,523	0.00	

## Summary of August 2009 BPW Reductions

Reduction Item	Reduction Recommendation	Total Fund Reduction	General Fund Reduction	Positions Reduced	Fund Balance/ Reversions
<b>Provider rate reductions</b>					
Community based providers	Reduce provider rates and grants by approximately 2%, similar to the State employee salary reductions due to furloughs. Affects providers serving clients from Medicaid, DDA, ADAA, and MHA.	21,745,938	12,666,381	0.00	
Hospice room and board	Reflects Medicaid savings resulting from the August 1 nursing home rate reduction.	366,000	140,581	0.00	
Medicaid Home Health rate	Freeze rate paid to home health providers by Medicaid.	30,000	11,523	0.00	
Medicaid equipment, supplies and ambulatory surgery center rates	Reduce Medicaid rates paid for Durable Medical Equipment and Supplies, including oxygen equipment, and to ambulatory surgery centers by 2%, to 98% of the Medicare rate.	142,000	54,542	0.00	
DC hospitals	Reduce Medicaid rate paid to 11 hospitals in DC (excluding Children's National Medical Center) by 2%.	928,000	356,445	0.00	
Medicaid MCO rates	Reduce the planned Medicaid MCO rate increase from 5.9% to 5.4%, effective January 1, 2010.	7,000,000	2,688,700	0.00	
Medicaid rate for Greenspring/Kennedy Krieger	Allow temporary rate increase for off site services for speech therapy, occupational therapy, and physical therapy to expire January 1, 2010 as planned.	350,000	134,435	0.00	
<b>Mental Hygiene facilities</b>					
Upper Shore Community Mental Health Center	Close the inpatient psychiatric units on February 28, 2010 and transfer patients to other facilities. Tenants will remain in the facility during FY 2010.	2,665,000	2,665,000	90.00	
Spring Grove Hospital	Close two wards and transfer patients to new wards at Perkins Hospital. Savings will be realized through lower operating costs and staff attrition.	2,800,000	2,800,000	50.00	
RICA Gildner	Reduce residential units by 16 beds, closing one cottage, due to availability of private sector beds. Leaves 56 beds.	536,357	536,357	9.50	

## Summary of August 2009 BPW Reductions

<u>Reduction Item</u>	<u>Reduction Recommendation</u>	<u>Total Fund Reduction</u>	<u>General Fund Reduction</u>	<u>Positions Reduced</u>	<u>Fund Balance/ Reversions</u>
RICA Baltimore	Reduce residential units by 6 beds, leaving 32 beds operational.	541,426	541,426	7.00	
<b>Increased Medicaid oversight</b>					
Utilization control	Modify contract of utilization control agent to add review and denials related to unnecessary emergency room use and one-day hospital stays. Hospitals would still be paid for medically necessary services.	3,000,000	1,152,300	0.00	
Increase recoveries from hospital claims	Increase recoveries from out of state hospitals by conducting wider reviews of claims and services provided. Increase recoveries from all hospital claims by implementing the National Correct Coding Initiative for hospital claims.	2,500,000	960,250	0.00	
<b>Other reductions</b>					
Consolidation of functions	The AIDS Administration has been consolidated with the Community Health Administration into the new Infectious Disease and Environmental Health Administration.	130,000	130,000	0.00	
Elimination of headquarters positions	Abolish one vacant and one filled position, and reassign a vacant position to a program fully supported by a federal grant.	190,000	190,000	1.50	
Operating costs	Hold positions vacant, reduce equipment, supplies, purchases, and staff training, and achieve other administrative savings throughout the department.	370,000	320,000	0.00	
Rural health	Reduce funding for health professions education at Area Health Education Centers by more than 10%. Over \$500,000 remains in the program.	60,000	60,000	0.00	
Deer's Head Center	Eliminate one position.	280,000	280,000	1.00	
Behavioral Health	Eliminate one position.	46,869	46,869	1.00	

## Summary of August 2009 BPW Reductions

Reduction Item	Reduction Recommendation	Total Fund Reduction	General Fund Reduction	Positions Reduced	Fund Balance/ Reversions
Operating costs at state institutions	Achieve budget savings at several DHMH institutions from leaving some positions vacant, reduced overtime and contractual services, and fewer purchases of equipment, supplies, and advertising.	1,461,544	1,461,544	0.00	
Core Services Agencies - Mental Hygiene Administration	Consolidation of smaller, single county Core Service Agencies (CSAs).	300,000	300,000	0.00	
Residential Treatment Center (RTC) utilization	Due to the increased emphasis on community alternatives, there is an expected decrease in RTC utilization.	6,005,491	2,306,709	0.00	
DDA Community Services	Reduce resource coordination services by 15% and reduce low intensity support services by 10%.	4,800,000	3,700,000	0.00	
Court Involved Service Delivery System (DDA)	Savings as a result of a lower average daily population than expected at the Sykesville unit.	30,196	30,196	0.00	
Brandenburg Center consolidation	Consolidate Brandenburg into one cottage, effective October 1, 2010.	717,467	717,467	12.00	
Medicaid hospital savings	Additional savings from Medicaid day limits at level originally implemented in 2004, or an alternative approved by the HSCRC that generates the same amount of General Fund savings, effective January 1, 2010.	11,800,000	4,532,380	0.00	
Kidney Disease Program	Eliminate coverage of over-the-counter drugs.	180,000	180,000	0.00	
Medicaid for incarcerated individuals	Suspend eligibility for individuals upon incarceration and restore benefits upon release in a timely manner.	4,000,000	1,536,400	0.00	
Medicaid payment for Medicare enrollees	Pay providers based on lower of Medicare or Medicaid rates for services provided to people enrolled in both programs. Effective date is April 1, 2010.	10,000,000	3,841,000	0.00	
Position reductions	Discontinue certain health inspection functions.	118,831	118,831	3.00	

### Public Safety & Correctional Services

## Summary of August 2009 BPW Reductions

<b>Reduction Item</b>	<b>Reduction Recommendation</b>	<b>Total Fund Reduction</b>	<b>General Fund Reduction</b>	<b>Positions Reduced</b>	<b>Fund Balance/ Reversions</b>
Information technology savings	Suspend maintenance agreement for network equipment, delay awarding contract for development of an IT disaster recovery plan, and delay computer equipment replacement.	1,005,000	1,005,000	0.00	
Consolidation of Facilities	Consolidate and collapse selected posts in various facilities and reassign officers to posts currently staffed using overtime.	4,665,590	4,407,025	88.00	
Fund Swap	Transfer Federal Fiscal Stabilization funds from Morgan State University (\$858,170), University System of Maryland (\$16.053 million), Baltimore City Community College (\$725,746) and Maryland Higher Education Commission (\$10.5 million) to Public Safety.	28,152,857	28,152,857		
Facility activity reduction	Reduce recreational activities for inmates twice a month from September 2009 through June 2010, resulting in staff overtime savings.	480,000	480,000	0.00	
<b>Higher Education</b>					
<b>University System of Maryland</b>					
Operating Expenses	Reduce operating expenses.	10,000,000		0.00	
Fund balance transfer	Transfer 3.4% (\$20 million) from fund balance into the General Fund.				20,000,000
<b>Morgan State University</b>					
Operating Expenses	Reduce operating expenses.	694,326		0.00	
Fund balance transfer	Transfer 3.4% (\$76,824) from fund balance into the General Fund.				76,824
<b>St. Mary's College</b>					
	Reduce facilities renewal projects by 7.9%, leaving \$1.75 million.	150,000	150,000	0.00	
<b>Human Resources</b>					
Respite Care for Adults	Reduce funding by 50%.	926,174	926,174	0.00	

## Summary of August 2009 BPW Reductions

<u>Reduction Item</u>	<u>Reduction Recommendation</u>	<u>Total Fund Reduction</u>	<u>General Fund Reduction</u>	<u>Positions Reduced</u>	<u>Fund Balance/ Reversions</u>
Fund Swap	Replace general funds with federal funds in Child Support Enforcement.	786,623	786,623	0.00	
Technical Adjustment	Remove funds for employee COLA and increments from block grant to Montgomery County social service office. No other county social service office received funding for salary enhancements.	600,000	300,000	0.00	
Foster Care	Anticipated savings as a result of Place Matters.	2,500,000	2,500,000	0.00	
Institutional provider rates	Reduce rates set by the Interagency Rates Committee by 1%, effective October 2009.	1,800,000	1,200,000	0.00	
<b>Business &amp; Economic Development</b>					
Foreign Offices	Reduce funding for foreign offices. Amount remaining after the reduction is \$428,142.	64,500	64,500	0.00	
World Trade Center Institute and Maryland Israel Development Center	Reduce grants to the World Trade Center Institute and the Maryland Israel Development Center by 14% leaving \$314,770 to support these grants.	50,530	50,530	0.00	
International trade show exhibits	Eliminate funding for Maryland exhibits at international trade shows.	23,000	23,000	0.00	
NanoBiotechnology grant	Eliminate general funds for grant to the University of Maryland.	250,000	250,000	0.00	
Operating expenses	Reduce travel and contractual services. Recruit a position at a lower salary level.	67,540	67,540	0.00	
Fund swap	Support three positions with special funds instead of general funds.	227,288	227,288	0.00	
Sponsorships	Reduce sponsorship of the International Council of Shopping Centers, Chief Financial Officers, and Financial Executives International. \$218,000 remains for such sponsorships.	32,000	32,000	0.00	

## Summary of August 2009 BPW Reductions

<u>Reduction Item</u>	<u>Reduction Recommendation</u>	<u>Total Fund Reduction</u>	<u>General Fund Reduction</u>	<u>Positions Reduced</u>	<u>Fund Balance/ Reversions</u>
Chesapeake Crescent Initiative	Eliminate funding for FY 2010 for this regional partnership. Neither of the other states provided funding in FY 2009 or FY 2010.	93,000	93,000	0.00	
Strategic Assistance Consulting Fund	Eliminate funding for the program.	93,000	93,000	0.00	
University of Baltimore Entrepreneurial Opportunities Center	Eliminate grant to the University of Baltimore Entrepreneurial Opportunities Center.	30,000	30,000	0.00	
Tri-County Council Grants	Reduce grants to the five regional councils by 23%. There will still be a total of \$367,500 left for the council grants.	107,500	107,500	0.00	
Additional Grant reductions	Reduce grants to Greater Baltimore Technology Council, Technology Council of Maryland, Economic Alliance of Greater Baltimore by 31%.	83,000	83,000	0.00	
Destination Marketing Grants	Reduce funding for Destination Marketing grants to local tourism offices, leaving \$1 million in FY 2010.	500,000	500,000	0.00	
Fund balance transfer	Divert revenue from new Special Fund for Preservation of Cultural Arts in Maryland to the General Fund. Consists of proceeds from admissions and amusement tax (electronic bingo machines). Diversion still leaves \$1 million for this program. (BRFA)			0.00	1,900,000
<b>Education</b>					
Share the Fair	Reduce funding for the school systems that did not apply for funds.	24,000	24,000	0.00	
Blind Industries and Services of Maryland (BISM)	Reduce the state grant to BISM by 5% to \$571,283.	30,068	30,068	0.00	
Position eliminations	Eliminate two vacant positions. The duties of both positions will be absorbed by the remaining staff.	131,316	131,316	2.00	
Salary Savings	Hold Deputy Superintendent position vacant through FY 2010.	139,210	139,210	0.00	

## Summary of August 2009 BPW Reductions

<u>Reduction Item</u>	<u>Reduction Recommendation</u>	<u>Total Fund Reduction</u>	<u>General Fund Reduction</u>	<u>Positions Reduced</u>	<u>Fund Balance/ Reversions</u>
Business Services	Reduce overhead and administrative costs for school nutrition coordination. Replace with federal funds, if needed.	50,000	50,000	0.00	
Fund Swap	Support evaluation of the Early Childhood Mental Health Project with federal funds instead of general funds.	232,528	232,528	0.00	
Fund Swap	Support a portion of the costs of two positions in headquarters with federal funds instead of general funds.	147,035	147,035	0.00	
Fine Arts Operations	Headquarters operations of the program will be reduced.	11,872	11,872	0.00	
Fine Arts Grants	Distribute a 43% reduction to the local school systems according to wealth in each jurisdiction.	682,115	682,115	0.00	
Child Care Subsidy Program	Reflects delayed implementation until January 1, 2010 of rate increase negotiated with SEIU.	700,000	700,000	0.00	
State Aided Institutions	Reduce grants by 19%.	800,000	800,000	0.00	
<b>Planning</b>					
Heritage Tax Credit Reversion	Reversion of FY 2010 funding. This reduction leaves a balance of \$5 million.			0.00	2,000,000
Operating reductions	Reduction for equipment, printing, cell phones, supplies and conference participation. Includes sharing attorney costs with Canal Place.	149,992	149,992	0.00	
Fund swap	Replace general funds with federal funds from the National Oceanic and Atmospheric Administration.	117,725	117,725	0.00	
Non-capital grant fund and Museum Assistance Program	Eliminate balance remaining after award of FY 2010 grants	77,701	77,701	0.00	
Maryland Humanities Council	Reduce grant by 50%.	53,500	53,500	0.00	
Maryland Traditions Program	Eliminate State support for program that supports traditional art and folk life.	37,500	37,500	0.00	

## Summary of August 2009 BPW Reductions

Reduction Item	Reduction Recommendation	Total Fund Reduction	General Fund Reduction	Positions Reduced	Fund Balance/ Reversions
Maryland Historical Trust	Reduce certain grant awards.	22,000	22,000	0.00	
Museum Assistance Program	Reduce funding for profit and non-profit historical and cultural activities. Balance remaining is \$403,354.	29,582	29,582	0.00	
Women's Museum	Reduction leaves \$200,000 for FY 2010. No funds used in FY 2009.	50,000	50,000	0.00	
Position Elimination	Eliminate one position.	70,562	70,562	1.00	
<b>Higher Education Commission</b>					
Operating costs	Reduce number of Blackberries, out-of-state travel, in-state conferences, and security costs, and hold 5 positions vacant.	218,000	218,000	0.00	
Sellinger program for non-public institutions	Reduce program by 10%.	5,000,000	5,000,000	0.00	
Educational Grants	Reduce Harry Hughes Agro-Ecology Center grant by \$100,000	100,000	100,000	0.00	
Educational Excellence Awards	Carry forward funds from remaining FY 2009 funds and reduce FY 2010 budget by the same amount. There will be no impact on students.	366,906	366,906	0.00	
Tolbert Student Grant Program	Eliminate FY 2010 funding for grants to private career school students. 502 students received awards in FY 2009.	277,500	277,500	0.00	
Janet Hoffman Loan Assistance Repayment Program	Reduce funding to \$1,492,895, allowing 324 financial assistance awards to be awarded to students who agree to serve in government and non-profit jobs. Eligible fields include law, nursing, social work, and teaching.	539,900	539,900	0.00	
Workforce Shortage Student Assistance Grant Program	Reduce funding to \$1,254,775, allowing approximately 1,166 awards to be made.	696,309	696,309	0.00	
<b>Juvenile Services</b>					
Operating Savings	Reduce in-state travel and conferences, cell phones, and telecommunications costs.	465,176	465,176	0.00	

## Summary of August 2009 BPW Reductions

Reduction Item	Reduction Recommendation	Total Fund Reduction	General Fund Reduction	Positions Reduced	Fund Balance/ Reversions
<b>State Police</b>					
Operating Savings	Reduce phone charges.	6,000	6,000	0.00	
Vehicle Theft Prevention Fund	Transfer \$951,788 from the Vehicle Theft Prevention Fund balance to the General Fund. The fund balance will be left with \$447,085 for FY 2010, which is enough to cover the current appropriation. (BRFA)			0.00	951,758
Position eliminations	Eliminate two positions.	119,087	119,087	2.00	
<b>Natural Resources</b>					
Position and contractual elimination	Due to streamlining of operations, five contractual positions and seven regular positions are eliminated.	555,328	555,328	7.00	
Fund swap - Forest Service and Park Service	Reduce Forest Service general fund appropriation and use special funds freed up in the Park Service budget by eliminating three vacant positions, delaying vehicle replacements, and reducing firearm qualification to the minimum required by law (annually).	491,969	491,969	3.00	
Wildlife Habitat Incentives Program	Eliminate program and use special funds to achieve general fund savings. (BRFA)	460,000	230,000		
Fund swap - Licensing and Registration & Natural Resources Police.	Reduce general fund appropriation for Natural Resources Police and use special funds freed up in Licensing and Registration Services budget.	71,535	71,535	1.00	
Vessels and vehicles -- Natural Resources Police	Delay watercraft and vehicle replacement.	273,000	273,000	0.00	
Natural Resources Police operational efficiencies	Reduce firearms training from three times a year to one time a year per law. Reduce large vessel patrols by 25%. Reduce slip rentals, vehicle operations, and gas and oil expenses.	175,000	175,000	0.00	
Critical Areas Commission	Reduce grants to local jurisdictions by 42.6%.	275,000	275,000	0.00	

## Summary of August 2009 BPW Reductions

<u>Reduction Item</u>	<u>Reduction Recommendation</u>	<u>Total Fund Reduction</u>	<u>General Fund Reduction</u>	<u>Positions Reduced</u>	<u>Fund Balance/ Reversions</u>
Fund balance transfer	Reduce funding from the Waterway Improvement Fund by eliminating one vacant position and reducing grants to local jurisdictions. Funds will be transferred to the General Fund. (BRFA)	515,000		1.00	515,000
Fund balance transfer	Reduce funding for the Abandoned Boat and Debris program and transfer to the general fund. (BRFA)	250,000			250,000
Fund balance transfer	Transfer funds from the Maryland Environmental Trust Fund to the General Fund. (BRFA)	0		0.00	1,500,000
Fund balance transfer	Transfer funds from the Shore Erosion Revolving Loan Fund to the General Fund. (BRFA)	0		0.00	200,000
Fund balance transfer	Eliminate one position in Watershed Services, freeing up special funds that will be transferred to the General Fund. (BRFA)	105,481		1.00	105,481
Artificial Reef Program	Eliminate funding to support multi-state project to sink a battleship, creating an artificial reef.	200,000	200,000	0.00	
Forest Service	Eliminate one position.	79,732	79,732	1.00	
Wildlife and Heritage Service	Eliminate certain invasive plant species control and endangered insect population activities.	45,000	45,000	0.00	
Revenue	Transfer over attainment of revenue from the Motor Vehicle Rental Sales Tax to the General Fund instead of to the Chesapeake 2010 Fund.			0.00	6,000,000
<b>General Services</b>					
Vehicle replacement	Delay vehicle replacements	140,093	140,093	0.00	
Security identification program	Reduce to reflect savings from less frequent visits to outlying state entities, delaying replacement of cards, and delaying updates to system equipment.	110,100	110,100	0.00	

## Summary of August 2009 BPW Reductions

<b>Reduction Item</b>	<b>Reduction Recommendation</b>	<b>Total Fund Reduction</b>	<b>General Fund Reduction</b>	<b>Positions Reduced</b>	<b>Fund Balance/ Reversions</b>
Police uniforms	Savings due to delay in replacement of uniforms in FY 2010.	59,000	59,000	0.00	
Maintenance	Reduce facility maintenance (\$191,266) expenditures.	191,266	191,266	0.00	
Fund swap	Fund position in the printing and duplication program with reimbursable funds (\$81,744). Some operating expenses, currently funded with general funds, can be funded with the proceeds from the sale of old equipment (\$116,000)	197,744	197,744	0.00	
Public School Construction Plan Review	Outsourced services will be partially funded by a grant from the Interagency Committee on School Construction (IAC) in FY 2010.	100,000	100,000	0.00	
Position savings	Delay filling 20 vacant positions throughout the department.	951,797	951,797	0.00	
<b>Agriculture</b>					
Maryland Agricultural and Resource Based Industry Development Corporation (MARBIDCO)	Reduce funding by \$650,000, leaving \$1.1 million in FY 2010.	650,000	650,000	0.00	
Plant Protection and Weed Management	Eliminate funding for agricultural survey.	46,000	46,000	1.00	
Fund swap	General funds would be replaced with special funds for one laboratory position in Weights and Measures.	52,000	52,000	0.00	
Position reductions	Eliminate six positions across the department.	337,000	337,000	6.00	
Reversion	Specific racing funds are provided for agricultural education. The department has reverted a portion of these funds in prior years and will do so again in FY 2010.	45,000		0.00	45,000
<b>Children's Cabinet Fund</b>					
Local Management Board (LMB) administration	Reduce administrative support for LMBs by 0.8%. This action will not impact children's services. Amount of administrative support remaining will be \$8,070,087.	65,342	65,342	0.00	
Youth Service Bureau administration	Reduce administrative costs by 5.13%. Amount remaining for FY 2010 will be \$1.848 million.	100,000	100,000	0.00	

## Summary of August 2009 BPW Reductions

<u>Reduction Item</u>	<u>Reduction Recommendation</u>	<u>Total Fund Reduction</u>	<u>General Fund Reduction</u>	<u>Positions Reduced</u>	<u>Fund Balance/ Reversions</u>
Out of School programs	Reduce funding for Out of School programs by 15.13%. Amount remaining is \$3,554,582.	658,865	658,865	0.00	
Training programs	Eliminate various workshops and training sessions offered in Prince George's, Kent, and Frederick counties.	125,793	125,793	0.00	
Innovations Institute	Reduce contract by 8.6% by reducing administrative costs. \$531,463 remains in the contract after this reduction.	50,000	50,000	0.00	
Juvenile competency determinations	Reduce the budget by \$800,000 due to a delay in issuing the RFP for a contractor.	800,000	800,000	0.00	
<b>Information Technology</b>					
Fund swap	Reduce the budgeted amount for independent verification and validation costs (IV&V) and allocate to MHEC student financial aid project.	205,640	205,640	0.00	
DGS Systems Replacement	Delay the project as RFP has not been released.	450,000	450,000	0.00	
Telecommunications auditing costs	Reduce funding for audit contract. Reduction comes from all agency budgets.	200,000	200,000	0.00	
Salary savings	Delay hiring four positions until later in the fiscal year.	116,683	116,683	0.00	
Maryland Integrated Tax System (Comptroller's System)	Delay general fund support in FY 2010 through the use of special fund revenue.	1,000,000	1,000,000	0.00	

## Summary of August 2009 BPW Reductions

<u>Reduction Item</u>	<u>Reduction Recommendation</u>	<u>Total Fund Reduction</u>	<u>General Fund Reduction</u>	<u>Positions Reduced</u>	<u>Fund Balance/ Reversions</u>
Operating expenses	Reduce contractual services costs and delay upgrade of IT switches.	89,000	89,000	0.00	
Optical Scan Voting System	Current project cashflow can be offset with special funds	787,538	787,538	0.00	
<b>Labor, Licensing &amp; Regulation</b>					
Operational efficiencies	Achieve savings throughout the department by maintaining vacancies, delaying reclassifications of employees, reducing administrative costs, reducing training and travel expenses, and delaying equipment replacement.	171,901	171,901	0.00	
Cost shift	Reassign an AAG to handle increased workload in Benefit Appeals and Unemployment Insurance programs.	30,000	30,000	0.00	
Position transfers	Transfer five general funded positions to the new special funded Workplace Fraud Unit rather than creating new positions.	208,909	208,909	0.00	
Racetrack operations	Reduce racetrack operational funding to reflect fewer planned racing days at Rosecroft.	84,091	84,091	0.00	
Board of Barbers	Reduce funding for per diem inspectors of barber shops.	61,084	61,084	0.00	
Adult Education services	Reduce adult education services by 1.26%, leaving \$15,699,357 in the budget.	200,000	200,000	0.00	
Position reduction	Eliminate a vacant position in Correctional Education.	55,747	55,747	1.00	
<b>Environment</b>					
Fund balance transfer	Transfer \$1 million from the Tidal Wetlands Compensation Fund. \$1 million will remain in the fund. The agency should be able to complete current projects.				1,000,000
Fund balance transfer	Transfer \$1 million from the Oil Disaster Containment Cleanup and Contingency Fund, leaving approximately \$7.7 million in the fund. Reduction will not impact current projects.				1,000,000
Fund swap	Reduce general funds and use federal funds for eligible operating expenses.	1,000,000	1,000,000		

### Military

## Summary of August 2009 BPW Reductions

<b>Reduction Item</b>	<b>Reduction Recommendation</b>	<b>Total Fund Reduction</b>	<b>General Fund Reduction</b>	<b>Positions Reduced</b>	<b>Fund Balance/ Reversions</b>
Tuition assistance	Align funding for tuition assistance program with actual spending patterns.	50,000	50,000	0.00	
Operating Savings	Reduce supplies and equipment used in support of the Honor Guard. This will not affect the Guard's ability to perform its duty. The reduction of 2.8% leaves \$1,357,720 in the budget.	39,000	39,000	0.00	
MEMA	Reduce the general fund budget by 4% for travel, supplies, and equipment replacement. \$2.9 million general funds remain.	250,000	125,000	0.00	
Army National Guard facilities	Reduce by 3.2% supplies, equipment and contracts that support these facilities, leaving \$5.1 million general funds.	336,000	168,000	0.00	
<b>Aging</b>					
Senior Assisted Group Housing	Savings from lower than budgeted enrollments.	66,000	66,000	0.00	
Senior Care	Savings from lower than budgeted enrollments.	100,000	100,000	0.00	
Senior Information & Assistance grants	Reduce grants by 3%	25,000	25,000	0.00	
<b>Board of Elections</b>					
Fund swap	Use federal funds for software maintenance of the voter registration system and for voting machine batteries.	150,000	150,000	0.00	
<b>Public Defender</b>					
Position reductions	Eliminate four positions. Duties will be absorbed by other staff.	192,857	192,857	4.00	
<b>Disabilities</b>					
Operating expenses	Maintain vacancies and reduce contractual services, travel, equipment replacement, and grants.	94,461	94,461	0.00	
<b>Secretary of State</b>					
Operating expenses	Reorganize and consolidate functions within Division of State Documents.	75,000	75,000	0.00	

## Summary of August 2009 BPW Reductions

Reduction Item	Reduction Recommendation	Total Fund Reduction	General Fund Reduction	Positions Reduced	Fund Balance/ Reversions
<b>Governor's Offices</b>					
Operating expenses	Salary savings, elimination of vacant position, and reduction in certain public safety grants.	210,000	210,000	1.00	
<b>Archives</b>					
Fund swap	Switch partial funding of five positions from general funds to special funds.	117,763	117,763	0.00	
<b>Treasurer</b>					
Anticipated credits	Due to reconciliation of banking activities, funds will be returned to the State due to incorrect transactions.			0.00	40,000
Contractual services	Reduce contractual services support of computer programming.	30,000	30,000	0.00	
Position reduction	Eliminate vacant Assistant Attorney General position. Funds will be reverted to the General Fund from the State Insurance Trust Fund.	0		1.00	78,162
Position reduction	Eliminate position and revert funds to the General Fund.	68,996		1.00	68,996
Cash Management Improvement Fund	Revert part of the fund balance to the general fund.			0.00	664,343
<b>Comptroller</b>					
Printing costs	Savings from reduced cost of printing income tax booklets .	57,182	57,182	0.00	
<b>Budget &amp; Management</b>					
Reorganization	Absorb general fund functions in Division of Finance and Administration and Office of Personnel Services and Benefits (OPSB).	200,000	200,000	0.00	
Operating expenses	Delay hiring of vacant positions throughout the department and reduce various operating costs.	160,054	160,054	0.00	
Quest program	Shift cost of Quest program to MSDE - Division of Rehabilitation Services, where it will be funded with federal funds.	39,946	39,946	0.00	

## Summary of August 2009 BPW Reductions

Reduction Item	Reduction Recommendation	Total Fund Reduction	General Fund Reduction	Positions Reduced	Fund Balance/ Reversions
<b>Attorney General</b>					
Delay hiring positions	Delay hiring of six positions.	367,000	367,000	0.00	
<b>Assessments &amp; Taxation</b>					
Urban Enterprise Zone Tax Credit	Reduce the Urban Enterprise Zone Tax Credit by 5% in FY 2010, leaving \$12,483,902, almost 29% above FY 2009 expenditures.	657,048	657,048	0.00	
<b>Historic St. Mary's City</b>					
Delay hiring position	One position will remain vacant in FY 2010. Position may be funded with special funds in the future.	20,000	20,000	0.00	
<b>Commission on Human Relations</b>					
Salary savings	Delay filling vacancies.	10,000	10,000	0.00	
<b>Department of Transportation</b>					
Position Abolitions	Abolish 66.5 positions.	3,559,000	0	66.50	
<b>General Assembly</b>					
Reversion	Planned reversion in FY 2010		0		1,000,000
<b>Local Aid</b>					
Highway User Revenues	Reduce by 51.7%. Funding of \$148.9 million still remaining. Transfer revenue to General Fund (BRFA)	159,502,391			159,502,391
Aid to Community Colleges	Reduce by 5%. Funding of \$199.8 million still remaining.	10,515,919			
Local Health	Reduce budget by 35%. Funding of \$37.2 million still remaining.	20,075,723	20,075,723		
Police Aid	Reduce by 31.2%. Funding of \$45.4 million still remaining.	20,611,298	20,611,298		
<b>Statewide Reductions</b>					
Health Insurance - Generics First Programs	\$0 copay for generic cholesterol, generic blood pressure, anti-depressants, asthma, and generic ulcer/acid reflux drugs.	2,521,390	2,521,390	0.00	
Health Insurance - Low Cost Provider Network Programs	PBM will facilitate low cost generic provider education effective 9/1/09.	1,303,974	1,303,974	0.00	
Health Insurance - Aggressive Discounts	PBM will seek more favorable discounts for members who utilize 90-day supplies at retail.	1,900,000	1,900,000	0.00	

## Summary of August 2009 BPW Reductions

<u>Reduction Item</u>	<u>Reduction Recommendation</u>	<u>Total Fund Reduction</u>	<u>General Fund Reduction</u>	<u>Positions Reduced</u>	<u>Fund Balance/ Reversions</u>
Health Insurance - Leukotriene Modifier Step Therapy (Singulair)	Recipients to try other asthma/allergy therapies before starting on Singulair.	601,344	601,344	0.00	
Health Insurance - Specialty Management Program	Implement Specialty Management Program for top six specialty drug categories.	2,068,958	2,068,958	0.00	
Furloughs	Salary and operational savings from Furlough	72,126,105	44,871,728		22,531,607
<b>TOTAL</b>		<b>488,423,050</b>	<b>223,291,809</b>	<b>363.50</b>	<b>230,888,562</b>
<b>Combined Total of General Fund Reductions and Fund Balance Reversions</b>			<b>454,180,371</b>		