



DEPARTMENT OF  
BUDGET & MANAGEMENT  
AUDIT SERVICES CONTRACT (ASC) TORFP

KEY INFORMATION SUMMARY SHEET

*All Terms and Conditions of the Master Contract apply.*

REQUESTING AGENCY:	Maryland Health Benefit Exchange
NAME OF AUDIT PROJECT:	Independent External Audit for Plan Year 2015
TORFP NO:	ASC-2016-01-001 (MHBE)
MBE Participation Goal:	Overall Certified MBE Participation Goal: <u>10</u> %
MBE Subgoals:	N/A
VSBE Participation Goal:	Overall Verified VSBE Participation Goal: <u>5</u> %
SBR TORFP?:	<u>No</u>
Agency's Living Wage Tier:	<u>1</u>
Is Non-Routine Travel Allowed (To Be Proposed?):	<u>No</u>

TORFP Release Date: *January 8, 2016*

TORFP Issuing Office: Department of Budget and Management  
Procurement Officer: Jamie Tomaszewski  
Office Phone: (410) 260-7386  
Facsimile: (410) 974-3274  
E-mail: [dbm.cmo@maryland.gov](mailto:dbm.cmo@maryland.gov)

TOPs are to be submitted: Attached to the DBM *MOVEit* Website at:  
<https://sftp.dbm.state.md.us>

Pre-TOP Conference: **Monday, January 25, 2016 at 10:00 AM**  
*Maryland Health Connection*  
*750 East Pratt Street | 16th Floor |*  
*Baltimore, MD 21202*

*See Table of Contents Page for Directions*

Closing Date and Time for TOP: **Friday, February 5, 2016 at 12 noon (Local Time)**