

**DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**ITEM:** 3-S **Agency Contact:** Cecilia Januszkiewicz  
(410-260-7042)  
cj@dbm.state.md.us

**DEPARTMENT/PROGRAM:** Budget and Management (DBM)  
Office of Personnel Services and Benefits (OPSB)  
Employee Benefits Division (EBD)

**CONTRACT ID:** F10R5200126;  
Flexible Spending Accounts For Maryland State  
Employees and Retirees  
ADPICS NO. F10B5200052

**CONTRACT DESCRIPTION:** Contract for Third Party Administrative Services for Flexible Spending Accounts (FSA) for health care and dependent care programs for Maryland State employees, satellite agencies, COBRA participants, and contractual and part-time employees. FSAs provide employees with pre-tax dollars to cover health care expenses not covered by insurance and dependent care expenses.

**AWARD:** SHPS Human Resource Solutions, Inc.  
Louisville, KY

**TERM:** 7/1/2005 - 6/30/2010

**AMOUNT:** \$1,245,165 (5 Years)

**PROCUREMENT METHOD:** Competitive Sealed Proposals

**BIDS OR PROPOSALS:** See Attachment

**MBE PARTICIPATION:** 15%

**FUND SOURCE:** 100% Reimb.

**ITEM:** 3-S (Cont)

